

Charms Help

Payments:

Making Payments Online Through Affinipay

If you prefer to make payments to Willamette Girlchoir in person using check or cash, our treasurer is available at the sign in table at the first rehearsal of every month. Make checks out to “Willamette Girlchoir,” and make sure that your singer’s name is on the memo line.

To make a payment online:

1. Log in to Charms and click on your Financial page. You will see all your credits and balance totals at the top.
2. Just below the ledger summary, you will find payment details with a blue payment button on top. Select the “Affinipay” slider button on the payment you wish to pay. Push blue payment button.
3. You will be directed to a secure page to make a payment via debit or credit card. Follow instructions to complete payment.
4. Check your ledger balances again and make sure the payment went through.

If your payment did not go through for some reason, or you have a question, feel free to email us at willamettegirlchoirsalem@gmail.com.

To pay the full year tuition all at once:

1. Log in to Charms and click on your Financial page.
2. Scroll to the bottom of the page and click “Make Miscellaneous Payment.”
3. Make payment as described above.

Your Miscellaneous Ledger will show the credit. Every month when you get the tuition statement, you can either transfer the money immediately from your Miscellaneous credit yourself by clicking the “Transfer Request” at the top of the page, or we can do it for you.



Our online payment service:

We use a secure online payment service called AffiniPay. Their payment platform meets the highest security standards set for internet security (Level 1 PCI Certified).